

(From the Worcestershire LEP Assurance Framework)

Appendix 2 - Scheme of Delegation

This document sets out the WLEP Scheme of Delegation ('the scheme') for the Worcestershire Local Enterprise Partnership.

The scope of the scheme is the financial management of the following budgets:

1. Growth Deal
2. Growing Places Fund
3. Core (administration) budget

This scheme is to be read in conjunction with the Constitution of Worcestershire County Council acting as Accountable Body for the Worcestershire Local Enterprise Partnership. (http://www.worcestershire.gov.uk/info/20088/about_your_council/83/the_councils_constituti_on) and the Memorandum of Understanding between the Accountable Body and Worcestershire Local Enterprise Partnership and the

Principles of Delegation

To ensure the efficient running of Worcestershire Local Enterprise Partnership, there needs to be delegation arrangements that allow for the appropriate allocation of tasks and responsibilities.

The scheme exists to ensure that financial management of the in scope budgets aligns with the Assurance Framework for the Worcestershire Local Enterprise Partnership.

Area of Responsibility	WLEP Board	WLEP Executive Board	WLTB	WGF IDG	Chief Executive	Deputy Chief Executive
Approval of Local Growth Fund projects (Non Transport)	X					
Approval of Local Growth Fund projects (Transport)			X			
Approval of Worcestershire Growth Fund Grants				X		
Approval of Growing Places Fund projects	X					

Approval of Project Development Costs <£50,000 (*)					X	
Approval of Project Development Costs >£50,000		X				
Management of Core Budget (in accordance with financial regulations and scheme of delegations of the Accountable Body where relevant guidance)					X	X

(*) Following consultation with an appropriate WLEP Board Member.

All decisions taken in accordance with this Scheme of Delegation will be reported to the next available WLEP board meeting for information.